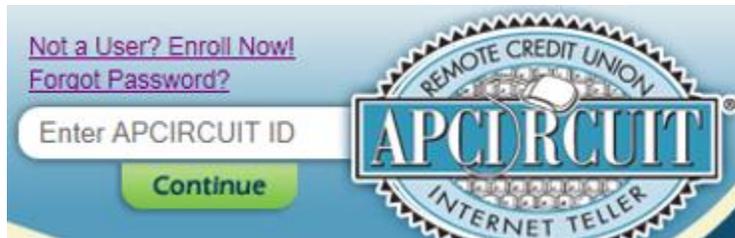


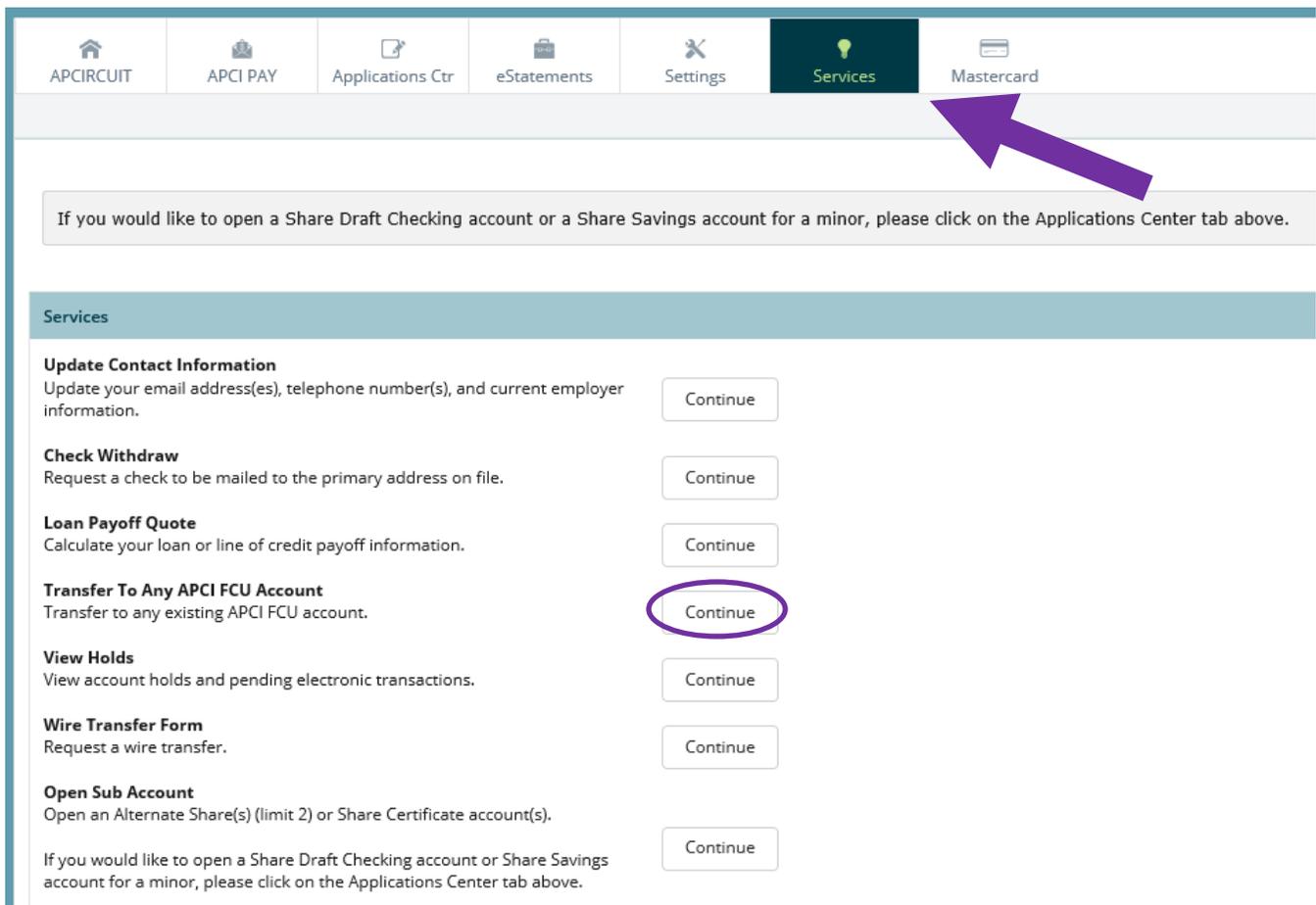
HOW TO – Set up member to member transfers within APCIRCUIT®

APCIRCUIT® PC Home Banking Service is the main system of our APCI eCU suite of electronic banking services.

1. Visit apcifcu.org and enter your APCIRCUIT ID and click “Continue.” Follow the prompts to complete the login process.



2. If you are looking to set-up a new one-time member to member transfer, select the “Services” tab from the menu bar. Then select continue next to “Transfer to Any APCI FCU Account.”



APCIRCUIT APCI PAY Applications Ctr eStatements Settings **Services** Mastercard

If you would like to open a Share Draft Checking account or a Share Savings account for a minor, please click on the Applications Center tab above.

Services

- Update Contact Information**
Update your email address(es), telephone number(s), and current employer information.
- Check Withdraw**
Request a check to be mailed to the primary address on file.
- Loan Payoff Quote**
Calculate your loan or line of credit payoff information.
- Transfer To Any APCI FCU Account**
Transfer to any existing APCI FCU account.
- View Holds**
View account holds and pending electronic transactions.
- Wire Transfer Form**
Request a wire transfer.
- Open Sub Account**
Open an Alternate Share(s) (limit 2) or Share Certificate account(s).

If you would like to open a Share Draft Checking account or Share Savings account for a minor, please click on the Applications Center tab above.

- Complete the fields by selecting which account you want the money to come out of, then enter the member number you want the money to be credited to. Enter the first three characters of the member’s last name in the Account Verification field. Select the Destination Account Type of either Savings or Loan, then the share you want to credit (0001, 0004, etc.), and the Transfer Amount.

Transfer To Any APCI FCU Account

* Denotes required field

* **Transfer funds from:** CHECKING (Aval: 523.73) ▾

* **Transfer funds to account:** 45402

* **Account Verification:** First 3 chars of primary account holder's last name

* **Destination account type:** Share Loan

* **Transfer funds to ID:** 1

* **Transfer Amount:** 1 .00

Submit
Cancel

- The next screen will show an overview of your transfer set-up. Select “Confirm” if it is correct, “Edit” or “Cancel” if you wish to cancel the transfer.

Transfer To Any APCI FCU Account

Transfer funds from: **CHECKING**

Transfer funds to account: **Share**

Destination account type: **0001**

Transfer funds to ID: **1.00**

Transfer Amount: **1.00**

Confirm
Edit
Cancel

- If you have a member to member transfer already set-up, select the “Transfers” tab from the homepage navigation bar.

APCIRCUIIT
APCI PAY
Applications Ctr
Settings
Services
MasterCard

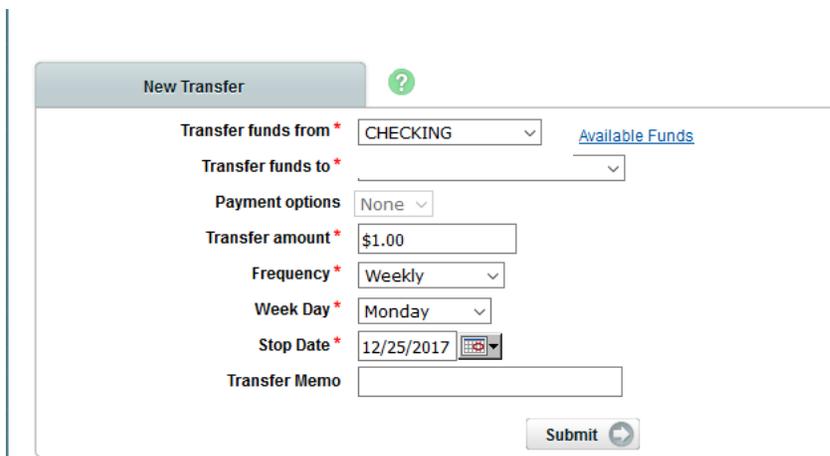
My APCIRCUIIT
Accounts
Order Checks
Transactions
Transfers

We are excited to announce that as of 6/6/17, a new modernized look will be implemented for APCIRCUIIT® PC Home Banking Service.

[Configure This Page](#)

Account Balances	Settings	Close
S0003 ALTERNATE		
\$3.67		

6. **A New Transfer box will open.** Select your account transfer preferences, by selecting the account from which you want the money to come out of, and the account that you want the money to be credited to.
- If you want the funds to be credited to another member’s account and you’ve initiated this transfer before, you will see that member’s account number, name and account type in the dropdown that says, “Transfer funds to.” If you do not see the account number in the dropdown, please call the Credit Union at 800-821-5104 for it to be added.
 - Continue setting up the transfer by entering the transfer amount, selecting the frequency options (one time, weekly, bi-weekly, semi-monthly or monthly), entering the transfer date and completing the optional transfer memo option if you choose. Note: If you are setting up a one-time member to member transfer, you will not be required to select a “Stop Date.” However, if you are setting up a member to member transfer and you select a “Frequency,” you will be required to select a “Stop Date.”



New Transfer ?

Transfer funds from * CHECKING [Available Funds](#)

Transfer funds to *

Payment options None

Transfer amount * \$1.00

Frequency * Weekly

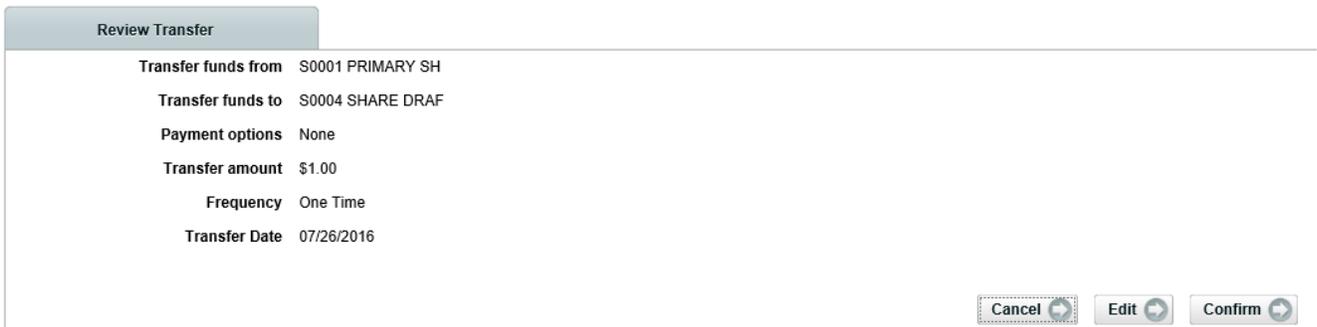
Week Day * Monday

Stop Date * 12/25/2017

Transfer Memo

Submit

7. **Click the “Submit” button to review your transfer details.** To process your transfer, click the “Confirm” button. To edit your transfer information, click the “Edit” button. To cancel your transfer, click the “Cancel” button.



Review Transfer

Transfer funds from S0001 PRIMARY SH

Transfer funds to S0004 SHARE DRAF

Payment options None

Transfer amount \$1.00

Frequency One Time

Transfer Date 07/26/2016

Cancel Edit Confirm

8. After clicking the “Confirm” button, a Transfer Confirmation will appear with your Account Transfer details. To process another transfer, click the “Add Another Transfer” button.

Transfer Confirmation

Your transfer of funds has been completed.

Current date: 07/26/2016
Current time: 11:04:52

Transfer from account: S0001 PRIMARY SH
Transfer to account: S0004 SHARE DRAF

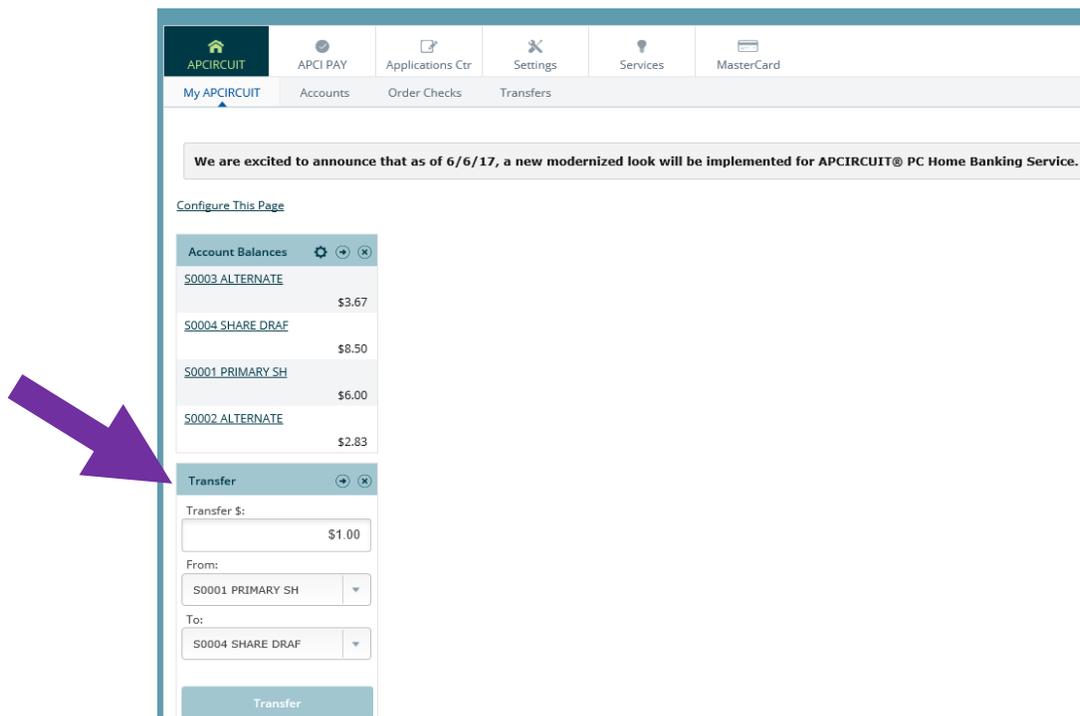
Transfer amount: 1.00
Transfer date: 07/26/2016
Transfer description: Home Banking Transfer

C O N F I R M A T I O N N U M B E R

0808000008018

Please retain this number for your reference

9. You can also complete a one-time Transfer using the Transfer Widget box if you have it setup to appear on your APCIRCUIT Home Page. Enter the transfer amount, select the account you want to transfer to and click the “Transfer” button.



APCIRCUIT
APCI PAY
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Settings
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MasterCard

My APCIRCUIT
Accounts
Order Checks
Transfers

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[Configure This Page](#)

Account Balances ⚙️ ↕️ ✕️

S0003 ALTERNATE	\$3.67
S0004 SHARE DRAF	\$8.50
S0001 PRIMARY SH	\$6.00
S0002 ALTERNATE	\$2.83

Transfer ↕️ ✕️

Transfer \$:

\$1.00

From:

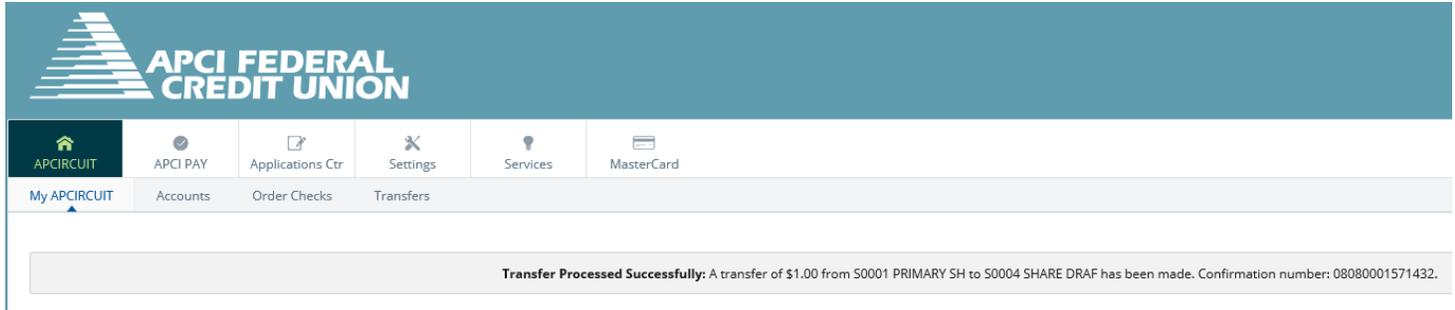
S0001 PRIMARY SH

To:

S0004 SHARE DRAF

Transfer

10. A Transfer Processed Successfully message will appear at the top of the APCIRCUIT page along with a confirmation number for your reference.



The screenshot displays the APCIRCUIT web interface. At the top left is the APCI Federal Credit Union logo. Below the logo is a navigation menu with the following items: APCIRCUIT (highlighted), APCI PAY, Applications Ctr, Settings, Services, and MasterCard. Below this menu is a secondary navigation bar with My APCIRCUIT (highlighted), Accounts, Order Checks, and Transfers. A notification banner at the top of the main content area reads: "Transfer Processed Successfully: A transfer of \$1.00 from 50001 PRIMARY SH to 50004 SHARE DRAF has been made. Confirmation number: 08080001571432."